

**Mini Grant for “Sakura Network”**

For FY 2019

**Application Form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | (Day) |  | (Month) |  | (Year) |
| Date: |  | / |  | / |  |

|  |
| --- |
| Note: This is the “Application Form.” Applicants should submit all of the supporting documents listed in the “Application Instructions”. |

**1. Name of the Project:**

|  |
| --- |
|  |

**2. Type of the Project:**

|  |  |  |  |
| --- | --- | --- | --- |
| □ Conference/Seminar | □ Teacher Training | | □ Learners Event |
| □ Publication of Teaching Materials | | □ Support for Resource Center | |
| □ Others( ) | | | |

**3. Project Period:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | (Day) |  | (Month) |  | (Year) |  | (Day) |  | (Month) |  | (Year) |
| From |  | / |  | / |  | To |  | / |  | / |  |

**4. Project Site(s):**

|  |
| --- |
|  |

**5. Applicant Information:**

|  |  |  |
| --- | --- | --- |
| Name of the  Institution |  | |
| Name of  Authorized Representative | □Prof.  □Dr.  □Mr.  □Ms. |  |
| Title |  | |
| Address |  | |
| Phone |  | |
| E-mail |  | |

|  |  |  |
| --- | --- | --- |
| Name of Section  that conducts  the Project | Section (e.g. Faculty, Division etc.)**:** | |
|  | |
| Name of  Project Director | □Prof.  □Dr.  □Mr.  □Ms. |  |
| Title |  | |
| Phone |  | |
| E-mail |  | |

**6. Project Description:**

Please describe the project including the following information in A4-sized paper.

1. Outline of the project
2. Objectives and outcomes (with numerical indexes are desirable. For example: the number of teachers or students who will benefit through the supported project)
3. Background and necessity of the project
4. Preliminary arrangements and contacts with cooperators/cooperating institutions
5. Project schedule
6. Evaluation and publication of outcomes of the project

**7. Major Cooperators / Cooperating Institutions (If any):**

|  |  |
| --- | --- |
| Country, Name of Institutions / Cooperators | Roles |
|  |  |

**\* Please submit the supporting documents (i.e. letters from major cooperators / cooperating institutions) , as stated in the Guidelines.**

**8. Project Cost(in AUD)：**

|  |  |  |  |
| --- | --- | --- | --- |
| Total Project Cost**:** |  | Amount Requested for this Grant Program |  |

**9. Details of Project Cost:**

|  |  |
| --- | --- |
| Currency**:** | AUD |

1. Expense 2.Income

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Items | Breakdown  (Unit Price × day × persons, etc.) | | Total | Covered by the Applicant | Covered by  Other Funding Sources | Requesting from the Japan Foundation |
|  |  | |  |  |  |  |
| Grand Total | |  | |  |  |  |

**\* All budget items for the project, including those covered by applicant and other funding sources, should be included in “Total Project Cost”.**