

**The Japan Foundation, Sydney**

**Mini Grant Program**

**2022-2023 FY Program Guidelines**  
**For Japanese Studies and Intellectual Exchange**

**Grant Description**

This grant aims to support academic projects in the area of Japanese Studies and Intellectual Exchange that will deepen understanding and relations between Japan and other countries. Suitable projects include conferences, lectures, presentations and publications conducted/produced in Australia by Australian non-profit organisations. Individuals are not eligible to apply. In principle, successful candidates may be granted up to \$5,500, depending on the nature of the project.

**Eligibility Criteria**

- Australian non-profit organisations (universities, research institutes, NGO/NPO etc.) are eligible to apply. Applications from individuals will not be accepted.
- The purpose of the applicant's project must be to develop a wider understanding of Japan through the exchange of ideas at an academic level. Projects may include conferences, lectures, presentations, publications or any other project deemed to fit the remit of Japanese Studies and Intellectual Exchange.
- Projects must be in the humanities, social sciences or related fields.
- Projects must be carried out in Australia. Project must be completed by February 10, 2023.

**Ineligible**

- Applicants who have already received funding from other Japan Foundation grants for the same project
- Japanese Language education programs (please contact the Japanese Language department of The Japan Foundation, Sydney for Japanese language education programs.)
- Martial arts, medical, technical or scientific projects
- Preliminary research for project development
- Political activities, religious activities, social welfare activities and commercial activities
- Travel from Australia to Japan for research purposes

Note: Organisations that received this grant in the previous fiscal year may be given lower priority.

**Grant Coverage**

Half of the grant will be paid by bank transfer to the applying organisation's bank account, upon receipt by The Japan Foundation, Sydney office of the completed Acceptance of Grant and Application for Payment form. The rest of the grant will be paid after the

revision of the Project Report, followed by the Confirmation of the Grant.

The following items may be covered by the grant:

- Travel expenses, i.e., airfares, domestic transportation and accommodation expenses for visiting scholars  
(Note: Support for international airfares is not applicable.)
- Honoraria for lectures, interpreters, panel participation, etc.
- Venue and equipment hire
- Printing/publicity/publication costs
- GST for grant amount (Note: must be included in, not additional to, the \$5,500 maximum amount)

### **Application Procedure**

Application forms can be obtained from the Japanese Studies and Intellectual Exchange Department of The Japan Foundation, Sydney (Email: [jstudies@jpf.org.au](mailto:jstudies@jpf.org.au)). Applicants will also be required to submit a full budget proposal and information on the applying organisation. Please contact the Japanese Studies and Intellectual Exchange Department to discuss the eligibility of your project before making a formal application.

### **Deadline**

Applications can be made at any time, but must be received by The Japan Foundation, Sydney office **at least 1 month** prior to the project start date to be eligible.

### **Enquiries**

To obtain an application form or for further details please contact the Japanese Studies Department on +61 (0)2 8239 0055, or [jstudies@jpf.org.au](mailto:jstudies@jpf.org.au).